



## U.S. Department of Justice

### Federal Bureau of Prisons

#### *Federal Correctional Institution*

*Office of Financial Management*

*FCI Englewood  
9595 W. Quincy Ave.  
Littleton, Colorado 80123*

December 8, 2022

### **FCI Englewood – 2<sup>nd</sup> Quarter Fund Year 23 Subsistence**

Dear Offeror(s),

The Federal Bureau of Prisons, Federal Correctional Institution Englewood (FCI), Littleton, Colorado, is soliciting quotations and Request for Quote # 15B40323Q00000001 2<sup>nd</sup> Quarter FY23 Subsistence. This cover letter is intended to provide general information regarding the submission of your quote.

This acquisition is a 100% Small Business Set Aside. This package contains all the necessary information required for submitting a quote.

All potential offerors are advised that this solicitation requires offerors to be registered in the System for Award Management (SAM) prior to award, during performance and through final payment of any contract resulting from this solicitation. Please include your SAM.gov Unique Entity ID (UEI) with your offer.

Offerors should note that this is a combined synopsis/solicitation for commercial items prepared in accordance with the format in [subpart 12.6](#), as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued.

In submitting the quote, the offeror(s) should consider all information provided herein. Please carefully follow all the instructions attached to the solicitation package concerning the content, format, and submission of your quote.

Awards will be made based on best value to the Government with price and past performance being factored into the determination.

Quotes will only be accepted exclusively through UNISON MARKETPLACE at <https://marketplace.unisonglobal.com>. Interested parties are responsible for monitoring the site to ensure they have the most up-to-date information about the acquisition.

Delivery is to be completed within thirty (30) days of order. Items not delivered within the required time frame may be subject to cancellation and any/all shipping and restocking fees will be the responsibility of the vendor.

All deliveries shall be to the Federal Bureau of Prisons Food Service Warehouse located at:

Federal Bureau of Prisons  
FCI Englewood  
9595 W. Quincy Ave.  
Littleton, Colorado 80123

The Federal Bureau of Prisons Warehouse at FCI Englewood is open Monday thru Friday from 7:30am-2:30pm. **All deliveries are by appointment only.** It is required that the vendor contact the FCI Food Service Department to schedule all deliveries. They can be reached at:

Hines, Christopher, 303-763-4300 ext. 1272 or email [cwhines@bop.gov](mailto:cwhines@bop.gov)  
Food Service Warehouse phone number is 303-763-4300 ext. 1276.

**\*\*\*ALL DELIVERIES ARE SUBJECT TO INSPECTION BEFORE ACCEPTANCE\*\*\***

Any and all questions regarding this solicitation shall be issued through the Unison Marketplace. All questions received will be considered and responses will be provided where deemed appropriate.

Sincerely,

Robert Cox  
Regional Contract Specialist  
[rcox@bop.gov](mailto:rcox@bop.gov)  
913-551-1068