

GOVERNMENT PURCHASE CARD - PURCHASE REQUEST & APPROVAL

For all Army GPC Purchases, per AFARS Appendix EE; the proponent agency is DASA(P)

SECTION I - REQUEST FOR SUPPLIES OR SERVICES

1. Name of Requester GARHA MADERE	2. Phone Number 254-535-2161	3. Date 7-27-23	4. Urgency of Need 3
5. Description of Supplies or Services	6. Part Number	7. Quantity	8. Unit Price
LAARS MAGNATHERM FT		1	\$
Commercial Condensing Boiler			\$
Model 2000 volt 208-240			\$
PH 1 H260			\$
with start up			\$
State Tax-exempt status: - https://smartpay.gsa.gov/content/state-tax-information		Shipping, Handling, and State Tax (if applicable)	
Remarks		Total Purchase Price	
		\$	

10. Known Commercial Source(s) for Unique Items and Justification for Using a Commercial Source	11. Justification (Identified Legitimate Government Need): DMO 1-12405167 BLDG 6975 TO REPLACE BOILER
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SECTION II - CARDHOLDER ACTIONS

12. Order Number	13. <input type="checkbox"/> Funding Available	13a. Date of Certified Funding	14. <input type="checkbox"/> 889 Merchant Representation Obtained/On file
15. Screening for Proper Procurement Method			
16. Type of Supplies or Services <input type="checkbox"/> Office Supplies <input type="checkbox"/> Information Technology <input type="checkbox"/> Cellular Services <input type="checkbox"/> Printing <input type="checkbox"/> Furniture <input type="checkbox"/> Other Supplies/Services			
16a. Special Instructions for Type of Supplies or Services Selected (For NAF or OCONUS purchases, contact your GPC Program Office):			
17. Determination of Price Reasonableness: <input type="checkbox"/> Commercial off-the-shelf purchase [and/or] <input type="checkbox"/> personal knowledge of item(s) being purchased. <input type="checkbox"/> Three Sources: (1) _____ (2) _____ (3) _____ <input type="checkbox"/> Other Reasonable Basis: _____			

SECTION III - APPROVALS (Approver Name / Position boxes may be tailored)

18 Approver Name / Position MARITES JONES	19. Signature 	20. Approver Name / Position Sean Green / Supervisor	21. Signature
			<i>This Signature locks items in blocks 5-9</i>

SECTION IV - PROPERTY BOOK VERIFICATION FOR ACCOUNTABILITY

22. Property Accountability Classification	23. APO/Supply Officer Name	24. APO/Supply Officer Signature
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SECTION V - INDEPENDENT RECEIPT AND ACCEPTANCE

25. Name of Receiver	26. Date Received	27. Signature
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