

**PERFORMANCE WORK STATEMENT
WASTEWATER TREATMENT PLANT (WWTP) TANKS SERVICE
YAKIMA TRAINING CENTER, WA
22 FEBRUARY 2024**

1.0. DESCRIPTION OF SERVICES: The contractor shall plan, program, administer, and manage and execute the work necessary to provide the specified services. The contractor shall provide personnel, management, vehicles and other items and services not Government furnished necessary to vacuum and empty WWTP tanks on Yakima Training Center (YTC), as defined in this work statement at Yakima, Washington. The contractor shall comply with applicable Federal, State, and local laws, regulations, codes, technical manuals, manufacturer's instructions and recommendations, and acceptable commercial practices in the delivery of required services.

1.1. Service Delivery Plan: The contractor shall develop and maintain a service delivery plan and provide it to the Government for review within 30 calendar days after the date on which a contract is being entered. Address in the plan management and operational procedures for the delivery of required services including a schedule, quality control, environmental management, and record keeping and reporting.

1.2. WWTP tanks service: The contractor shall vacuum and empty 2 tanks from WWTP from solids and sludgy material from waste tanks listed in Technical Exhibit 1.

1.3. Solids and sludgy material disposal: The contractor shall dispose solids and sludgy materials (vacuum-cleaned) from waste tanks to assigned YTC location. Exhibit 1.

1.4. Invoicing: The contractor shall provide to the Government an invoice for total service. The Invoice shall summarize the amount in dollars for total of service. The invoice should be detailed of all service performed.

1.5 General Information

1.5.1 Federal Observed Holidays:

New Year's Day	Labor Day
Martin Luther King Jr.'s Birthday	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

1.5.2 Hours of Operation: The Contractor is responsible for conducting business, between the hours of 7:30 A.M. through 4:30 P.M. Monday through Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. The Contractor must at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons.

1.6. Antiterrorism (AT) and Operations Security (OPSEC)

1.6.1 AT Level I Training: This provision/contract text is for contractor employees with an area of performance within an Army controlled installation, facility, or area. All contractor employees, to include subcontractor employees, requiring access to Army installations, facilities, and controlled access areas shall complete AT Level I awareness training within 15 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR or to the KO, within 10 calendar days after completion of training by all employees and subcontractor personnel.

1.6.2 Access and General Protection/Security Policy and Procedures: This standard language text is for contractor employees with an area of performance within an Army controlled installation, facility, or area. Contractor and all

associated sub-contractors' employees shall comply with applicable installation, facility, and area commander installation/facility access and local security policies and procedures (provided by government representative). The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshall Office, Director of Emergency Services, or Security Office. Contractor workforce must comply with all personal identity verification requirements as directed by DOD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

1.6.3 **iWATCH Training:** iWatch is simply common awareness much like Community Watch. Contractor employees with an area of performance within an Army controlled installation, facility or area. The contractor and all associated sub-contractors shall brief all employees on the local iWATCH program. <https://www.bliss.army.mil/iWATCH/>. This training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the police or 911. This training shall be completed within XX calendar days of contract award and within YY calendar days of new employees commencing performance with the results reported to the COR NLT 10 calendar days after contract award. The contractor shall furnish a list of affected contractor and subcontractor employees (names and signatures) that have completed the training within (7) calendar days after completion of training.

2.0. GENERAL INFORMATION:

2.1. Compliance With Published Guidelines, Regulations And Laws: JBLM operates under the ANSI/ISO 14001 Environmental Management System (see paragraph 13, Environmental Requirements). Contractor service delivery shall conform to environmental law and JBLM regulations for JBLM to remain in compliance with ANSI/ISO 14001. Contractor failure to comply with these requirements may result in contract termination.

2.2. Location of Work: The WWTP tanks are located at 650 TP Road Yakima WA and disposal site located on YTC. YTC is a United States Army military reservation located in Kittitas and Yakima Counties, Washington.

2.3. Commercial Vehicle Access To JBLM:

2.3.1. Procedures for commercial vehicle access to YTC are subject to change without prior notice. Current access information may be obtained by calling (509) 577-3236. As of May 1, 2019, the following requirements apply. Commercial vehicle access to YTC will be allowed only at the Main Gate (Exit 126 from I-82) Monday through Friday. This gate will be open for inbound commercial vehicle access and inspection between 0530 hours and 2000 hours. The Contractor should anticipate delays in getting commercial vehicles on post. The Contractor must also allow additional time for commercial vehicles to reach their destination by driving through YTC.

2.3.2. Large vehicles (needing greater than 12'-5" clearance) will require a time stamped "searched" label to gain access to YTC. "Searched" labels will be issued at the Main Gate. Drivers needing access to YTC must inform the gate guard that their vehicle is over 12'-5" in height. The driver will receive a briefing on proper procedures and a "searched" label. The Contractor shall ensure that its drivers, including drivers of subcontractors at any tier, comply with the procedures as explained to them for access to YTC.

2.3.3. Commercial vehicles less than 12'-5" in height shall access YTC only via the Firing Center Road once they are cleared through the Main Gate.

2.4. Performance Of Service During Crisis Or Heightened Security: In the event of crisis or heightened security caused by a national emergency, natural disaster, or other causes, continued performance will be as directed by The Director of Public Works, as necessary, in support of the YTC mission. The contract price and delivery schedule may be adjusted to reflect any increase or change of work that may be directed.

2.5. Interacting With Government and Other Contractors:

2.5.1. Interacting with Government Operations: The contractor shall not unduly interfere with regularly scheduled Government operational activities in the performance of contract requirements. In the event a Government

supervisor so requests, the contractor shall temporarily cease work in the area and report the instructions, to include name of the Government person involved, to the Public Works Unit Point of Contact (POC) immediately by the most expedient means. Contractor shall coordinate with building occupants in advance to eliminate interference or interruption while contract services are being performed.

2.5.2. Disputes With Customers or Other Government Contractors: The contractor shall verbally notify the Public Works Unit POC of unresolved disputes in receiving support from or providing support to customers or other contractors within two hours from the time the dispute occurs and follow-up in writing within two workdays.

2.5.3. Coordination Of Utility Outages: Utility outages (water, power, and the like) required by contractor shall be scheduled 3 workdays in advance of the outage. Schedule outages with Public Works Services Branch, Public Works Maintenance and Repair Division, and YTC Fire Department. Upon approval the contractor shall notify building occupants and other affected parties 48 HOURS prior to the scheduled outage.

3.0. SECURITY REQUIREMENTS: The contractor shall comply with YTC, WA security regulations: FL Regulation 210-1, YTC Post Regulations, chapter 7, section XVII; FL Regulation 210-9, Access to and Conduct upon YTC Military Reservation; and FL Reg. 380-2, I Project Manager Security Badge/Pass Procedures. Contractor employees will be required to obtain and display identification badges. Anticipate delays in getting commercial vehicles on post and allow time for commercial vehicles to reach their destination by driving designated routes at posted speed limits through YTC. Procedures for commercial vehicle access to YTC are subject to change without prior notice. Specific requirements for identification badges are in clause 52.111-4017, Government-furnished Identification Badges.

4.0. SAFETY REQUIREMENTS AND REPORTS:

4.1. **Safety:** The contractor shall perform work in a safe manner and comply with OSHA and EM 385-1-1, Safety and Health Requirements, Department of the Army, Project Manager of Engineers, 1996. EM 385-1-1 is available at <http://www.usace.army.mil/inet/usace-docs>.

4.2. **Accident and Damage Reports:** The contractor shall provide a verbal report to the Public Works Unit POC as soon as possible but not later than four hours of each occurrence of damage to Government property or an accident resulting in death, injury, occupational disease, or adverse environmental impact. Provide a completed copy of required Accident Investigation Reports to the PROJECT MANAGER within five calendar days of each occurrence. Comply with OSHA and EM385-1-1, Section 1, for Project Manager keeping and reporting of all accidents.

4.3. Accident And Damage Report Forms: Where specific OSHA or EM 385-1-1 forms are not required, the contractor shall use forms of the contractor's own design.

5.0. ENVIRONMENTAL REQUIREMENTS:

5.1. ISO 14001- As Implemented By YTC Public Works Environmental Policy:

5.1.1. YTC Public Works is responsible for day-to-day management of the YTC environmental program. The PW Environmental Management System (EMS) outlines procedures and provides guidance that addresses the operation, maintenance, support, and repair of facilities and infrastructure at YTC. The PW EMS conforms to the criteria defined in the international standard, ISO 14001:2004 Environmental management systems – Requirements with guidance for use.

5.1.2. The contractor shall be familiar with Public Works' environmental policy and shall insure that this information is considered and incorporated into this project. The policy can be found at www.lewis-mcchord.army.mil/publicworks, click on Environmental, and then click on PW Environmental Policy. Additional information on the PW EMS can be obtained by contacting the PW EMS representative.

5.1.3. Additional Environmental Requirements: In addition to all applicable Federal, State local and local regulations, the following specific guidance is provided: 32 CFR Part 651, Environmental Analysis of Army Actions

and FL Regulation 200-1, Environmental Protection and Enhancement and the current YTC Design Standards. Best Management Practices where applicable. www.lewis-mcchord.army.mil/publicworks

6.0. QUALITY CONTROL: Government policy for contractor quality control and applicable definitions are provided in the Federal Acquisition Regulations in part 46. The contractor shall control the quality of services delivered and provide to the Government, for acceptance, only services which conform to contract requirements. Delivery of services delivery shall be in substantial compliance with contract requirements and shall be suitable for the intended purpose of the contract.

TECHNICAL EXHIBIT 1



YTC Waste Water Treatment Plant Route to MTEF
Route in Red Distance: 6 Miles

